

SOLICITATION INFORMATION

Domestic Commodity Invitation

Description: 12-3J14-21-B-0157

Bid Invitation Number: 2000007551

PEANUT PRODUCTS

Acquisition Method: Sealed Bids (IFB)

Issue Date 1/26/2021 13:00 Central Time

Offers Due 02/09/2021 9:00 Central Time

Award Notification Date no later than: 02/11/2021 17:00 Central Time

Public Release of Award Date no later than: 02/12/2021 17:00 Central Time

1. Solicitation Information Contact:

United States Department of Agriculture (USDA)
Agricultural Marketing Service (AMS)
Domestic Commodity Procurement Division (DCPD)
Dairy, Grains, & Oilseeds Branch (DGO)
Mail Stop 8718
PO Box 419205
Kansas City, MO 64141-6205

Name: Cheryl Davis

Telephone Number: 816-926-3377

E-mail: cheryla.davis@usda.gov

2. Internet Address: <http://www.ams.usda.gov/selling-food>

3. This Acquisition is:

/X/ Unrestricted

/X/ Small business set-aside up to 50 percent for **PEANUT BUTTER SMOOTH**

12/18 ounce and Drums. Up to 75 percent 6/5#

// 8(a) Program will set aside of peanut butter smooth for small business set-aside through noncompetitive letter RFP only.

// Service-Disabled Veteran-Owned Small Business SDVOSB will be 3 percent of total pounds of small business set-aside for the invitation.

NOTICE OF PARTIAL SMALL BUSINESS SET-ASIDE

If specified in the solicitation, certain quantities are set aside exclusively for small business firms under the Small Business Act (15 U.S.C. 631, et seq.)

Bids received for these set-aside quantities from firms who are not small business concerns will not be considered

4. NAICS Codes/Size Standards: See Master Solicitation for Commodity Procurements at: <https://www.ams.usda.gov/sites/default/files/media/MSCP.pdf>

5. Delivery Type: F.O.B. Destination

6. Submission of offers:

A. WBSCM Service Desk Information

To obtain assistance using WBSCM, please contact the WBSCM Level 1 Service desk at any of the following:

Telephone: 877-WBSCM-4U or 877-927-2648

Email: WBSCM.servicedesk@CACI.com

Web form link on WBSCM Portal: <https://cacifedramp.servicenowservices.com/wbscm/>

You need to have the following information available when contacting the WBSCM Level 1 Help Desk:

- Company's Business Partner (BP) number: (if available)
- Company Name:
- Contact Name:
- Phone Number:
- E-mail Address:
- Identify that you are a Domestic Vendor
- Identify that you do business with AMS
- Identify the deadline; date and time, for the solicitation you need assistance with from the help desk.

Level 1 Help desk hours are Monday through Friday from 7:00 a.m. to 5:00 p.m. central time.

The WBSCM system is off-line Sunday evenings from 4:00 PM to Midnight central time. Unplanned outages will be communicated through the WBSCM system.








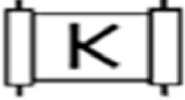

B. WBSCM Offer Information

Only one bid price may be submitted for an item number.

C. Kosher Requirement.

"KOSHER LABELED" PRODUCTS

Kosher products require that the offered product meet one of the nine acceptable symbols for Kosher, as indicated below:

 http://oukosher.org/	 http://trianglek.org/	
 http://www.skskosher.com/	 http://www.kof-k.org/	 http://www.cor.ca/
 http://www.star-	 http://scrollk.org/	 http://www.kosher.org/

Offeror shall certify that their manufacturing plant is capable of meeting applicable dietary (kosher) laws.

D. Plant Location Requirement.

Offers shall accurately represent the plant location(s). Plant location is defined as the place where an end product is assembled from components, packaged, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. Upon acceptance of an offer, the combination of plant location and item becomes a contract term.

Offerors are directed to submit offers from only plant locations. Offers for locations representing nonplant locations, such as, company headquarters or Shippers Option may be deemed non-responsive.

Prospective contractors need to verify, early in the offering period that the appropriate plant locations for the company are shown in the WBSCM Offer Form Page dropdown box. Plant locations that are not included on the list cannot have an offer submitted in association with that plant. Therefore, any plant locations not included on the list, from which offeror intends to use in performance of the contract, should be added.

E. Supplier Agreement Requirement.

If the offer is for product the offeror will not itself manufacture, offeror shall, by the offer due date/local time, submit the corresponding supplier agreement to, Attention: Contracting Officer at the solicitation information contact address shown in this solicitation. The supplier agreement shall be in effect between the offeror and the product manufacturer for the period of contract performance, certify compliance with the applicable KCCO solicitation requirements, contain the DUNS number for the product manufacturer be on the product manufacturer's company letterhead, and be signed by both parties.

A prospective contractor may be required to provide written evidence of a proposed subcontractor's responsibility. The Contracting Officer may directly determine a prospective subcontractor's responsibility.

F. Business Size/Type Designation for Subcontracting.

Applicable if this solicitation contains a partial small business set-aside.

An offer from a small business to supply manufactured products of small and large businesses shall be divided and submitted separately using separate WBSCM logon IDs.

7. Submit Invoices to:

The contractor shall use the invoicing function in WBSCM. More information can be found in the MSCP.

8. Shipment/Delivery Schedule:

April 1, 2021 – June 30, 2021

See Schedule of Supplies for period of performance. A Purchase Order will be available at least seven (7) calendar days prior to the first day of each period of performance scheduled in the contract. Contractor shall comply with the instructions in the WBSCM Purchase Order. If a WBSCM Purchase Order is available less than seven (7) calendar days prior to the first day of the contracted period of performance, the performance period shall be extended by the number of days the WBSCM Purchase Order is available. Contractor shall not be entitled to any extension of the performance period unless it furnishes evidence satisfactory to the Government that it was prepared to perform during the contracted period of performance.

9. Other Requirements:

A. Bidders shall meet the Qualification Requirements for Prospective Contractors Selling Commodities to USDA provision in the Master Solicitation for Commodity Procurements (MSCP-D).

<https://www.ams.usda.gov/sites/default/files/media/MSCP.pdf>

C. Contractor Past Performance Evaluation applicable for contracts exceeding the simplified acquisition threshold of \$150,000.

The Government will prepare a past performance evaluation at the time the work under the contract or delivery order is completed. Evaluation will rate performance areas such as, quality of product or service, cost control, timeliness of performance, business relations, and when applicable, performance against, and efforts to achieve the goals identified in the small business subcontracting plan. The evaluation will be entered into the Contractor Performance Assessment Reporting System (CPARS). Contractor will have an opportunity to comment on the Government evaluation. Details on access and use of CPARS will be provided to the Contractor at a future date. The past performance evaluation may be used by the Government to support future award decisions.

D. Advance Shipping Notice, ASN: The Contractor shall provide an ASN to the Goods Recipient identified on the WBSCM Purchase Order Item on the day of shipment for each conveyance. Contractors may upload multiple ASNs to the WBSCM system using an Excel template in a comma separated CSV format.

Contractor must submit one invoice for each ASN. Each ASN must have a unique Bill of Lading number.

E. Offshore Items:

For offshore destinations (Puerto Rico, Hawaii, etc.), offerors have the option to choose to enter their bid direct to the offshore destination or to the port. Transportation manifest the applicable Recipient Agency Tax Identification Number (TIN) and Merchant Registration Number. Successful awardee will be responsible for contacting the contracting officer's representative to obtain the appropriate tax identification number.

Items for delivery to offshore locations require the contractor to arrange and pay for ocean transportation in addition to the land transportation.

Offshore examples are Hawaii, Puerto Rico, and the Virgin Islands. Offshore locations are identified by the cities and postal abbreviations shown at the level 3 Item data.

Contractors offering on offshore items can offer a delivered price to the port in Jacksonville, Florida or a delivered price to the final destinations in the Virgin Islands. If the Contractor offers a price to the Virgin Islands, the Offeror must also indicate the price to the port in Jacksonville, Florida. Further, the Offeror must indicate whether or not they will accept an award to the port in Jacksonville, Florida.

In regard to offering on offshore items, contractors should access the attached Offshore Bidding Job Aid or contact the WBSCM Help Desk at WBSCMhelp@ams.usda.gov for assistance.

Required Information for Bill of Lading,

1. Shipper Name, and Shipment Origin Address
2. USDA Contractor Name, if different than shipper
3. WBSCM Purchase Order Number and Line Item Number (formerly Contract Number, N/D Number)
4. When provided, Sales Order (SO) Number and SO Item Number
(if no SO number use Purchase Requisition (PR) and PR Item Number)
5. Consignee: WBSCM Purchase Order Item's Goods Recipient Name c/o WBSCM
Purchase Order Item's Ship-to Name and Address 6. Number and Type of Units, Net
Weight, and Material Description
7. Statement: "For USDA FOOD DISTRIBUTION PROGRAMS"
8. Manufacturer's Lot Code/Lot Identification Number
9. Serial Number of Barrier-Type Seals Applied
10. Carrier's Signature and Date
11. Recipient's Signature and Date
12. Date of Shipment

Note: When multiple WBSCM Purchase Order Items are shipped in one conveyance, show the applicable information for each WBSCM Purchase Order Item. Also, load and brace the conveyance for accurate and economical unloading, e.g. load and brace truck trailers in reverse order of delivery.

TRUCK UNLOAD APPOINTMENT – At least 72-hours in advance of delivery, contact a responsible representative at the applicable WBSCM Purchase Order Item's Ship-to-Address for an unload appointment. Reference the WBSCM Purchase Order (PO) Number, PO Item Number, and when provided, the Sales Order (SO) Number and SO Item Number for which the appointment is being scheduled.

10. FAR and Agriculture Acquisition Regulation (AGAR) Provisions and Clauses:

A. This solicitation shall be subject to the terms and conditions of KCCO's Master Solicitation for Commodity Procurements (MSCP) in effect as of the date of this solicitation. See attached MSCP. The FAR and AGAR provisions and clauses applicable to this solicitation are contained in the MSCP.

B. // Applicable if checked. FAR Clause 52.232-18, Availability of Funds (Apr 1984). Funds are not presently available for this contract. The Government obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the contracting officer for this contract and until the contractor receives notice of such availability, to be confirmed in writing by the contracting officer.

/s/
Jenny Babiuch
Contracting Officer
AMS