

ACCEPTED USER PLAN

Accepted User Name	
Address	

CROP YEAR:

Accepted Users will submit an annual plan to the Almond Board of California (Board or ABC) that outlines how almonds will be received, used and disposed of in accordance with Section 981.42 and outlined in the Accepted User Application (ABC Form 34). New plans need only be submitted if there are changes in procedures, locations, facilities, etc. Any changes to the Plan are to be submitted and approved prior to implementation.

New Plan Updated Plan No Change to approved plan

I certify that the information provided in this Accepted User Plan is accurate. I understand that the Board will verify documentation and procedures against this verification plan.

Signature: _____

Date: _____

Return completed form to: Almond Board of California, 1150 9th St., Suite 1500, Modesto, CA 95354 fax: (209) 550-5494

SECTION 1: BACKGROUND INFORMATION

Please indicate the intended use for inedible almonds and almond waste (check all that apply):	<input type="checkbox"/> Crushing for almond oil <input type="checkbox"/> Mixing into feed <input type="checkbox"/> Feeding directly to livestock or poultry
Are you purchasing other commodities for use in feed or oil production (check all that apply):	<input type="checkbox"/> No - Only Almonds <input type="checkbox"/> Pistachios <input type="checkbox"/> Walnuts <input type="checkbox"/> Other seeds, grains, nuts, etc.
Are you purchasing almonds outside of the inedible program without a Form 8?	<input type="checkbox"/> Yes <input type="checkbox"/> No
As an accepted user, I understand that any almonds received not by way of inedible disposition are subjected to a minimum 4-log treatment validated and approved by the ABC Technical Expert Review Panel (TERP). Prior to taking physical possession of such product, I will verify that almonds have been treated in accordance with requirements stated above and retain proof of such treatment.	<input type="checkbox"/> I agree <input type="checkbox"/> Not Applicable – Only purchasing almonds by way of inedible disposition directly from a handler with Form 8.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB 0581-0178. The time required to complete this information collection is estimated to average 120 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

SECTION 2: PROCEDURES ON OR OFF-SITE

All unpasteurized almonds shipped to accepted users as part of an inedible disposition are strictly for non-human consumption. Appropriate documentation must be maintained for a minimum of 2 years to substantiate the complete usage of all inedible almonds for the declared intended use.

<p>Are you able to account for all almond content received, processed, stored, consumed and/or shipped at the request of the Board (or designated parties) and provide adequate documentation?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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<p>I acknowledge that Board employees (or designated parties) may enter my premises at any reasonable time to observe storage or disposition of almond material and to examine and audit all books and records necessary to substantiate compliance with quality provisions governing inedible dispositions. Failure to adequately accommodate any records/visit request may be grounds for revocation of accepted user status.</p>	<p><input type="checkbox"/> I agree</p> <p><input type="checkbox"/> I wish to not be an accepted user</p>
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Off-Site Locations: List any additional locations where inedible almonds (Form 8 product) will be received, stored, processed, consumed, and/or packaged, etc.

Attach a flow chart or describe how you will handle almonds at your location(s) including receiving, identification, storage, processing, consumption, and/or by-product use.

Describe how feed mix ratios or oil yield efficiencies will be calculated and documented. Please detail how will almonds will be accounted for from receipt of material to shipment/use in all product forms.

Documentation – Explain any documentation that will be used to substantiate the following items: a) Almond Receipts (inbound)
b) Almonds Used for Intended Purpose (outbound)
c) Almonds Used for Non-Intended Purpose (byproducts)
d) Other

SECTION 3: USE/SALES RECORDS

Summarize the different destinations for inedible almonds, feed mixes, oil, and/or byproducts generated through your involvement in the inedible program as an accepted user. All inedible almonds must be used within 6 months of receipt from the handler.

Please describe the various types of business entities which will be purchasing almond feed/oil product(s) and/or consuming inedible almonds (intended use):

Please describe the various types of business entities which will be purchasing almonds and/or almond waste byproducts (non-intended use):

Please explain how you will evaluate the demand for inedible almond usage to ensure that all inedible almonds are used within 6 months of receipt:

Please explain how inedible almonds will be destroyed if not used within 6 months of receipt:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.