

Country of Origin Labeling (COOL) Retailer Records Request Form

Providing records for Country of Origin Labeling (COOL) is easy, just follow these 3 steps.

Step 1: Locate record(s) for each of the items listed below. Examples of records include invoice, bill of lading (BOL), shipping manifest, receipt, master shipping container, etc.

- For each pre-labeled item, records must identify the covered commodity (the item listed below) and your immediate previous supplier's name and address (minimum of city and state).
- For each item that is not pre-labeled, records must identify the covered commodity (the item listed below), country of origin, method of production (for fish and shellfish items only), and your immediate previous supplier's name and address (minimum of city and state).

| Item | Item Name | Is the item Pre-labeled? | Item Name & Description (Example: Green Beans, Home Brand, Frozen, 16 oz., Dist. by ABC Company; City/State, Lot code 123456, UPC 1234567890, Best By DATE) |
|------|-----------|--------------------------|---|
| 1 | | Yes / No | |
| 2 | | Yes / No | |
| 3 | | Yes / No | |
| 4 | | Yes / No | |
| 5 | | Yes / No | |
| 6 | | Yes / No | |

Step 2: Find the item on your record and circle the item, so it's easy for others to locate.

Step 3: Submit records via email or fax. Include the Review Number. **Records must be submitted within 5 business days of the request.**

Reviewer's
Name: _____
Reviewer
Email: _____

Reviewer Fax: _____
Reviewer
Signature: _____

Date of Review: _____

Review Number: _____

Date Records Due: _____
Store Representative
Name: _____
Store Representative
Signature: _____

By signing, I acknowledge providing this form.

By signing, I acknowledge receipt of this form.