



United States Department of Agriculture

Marketing and
Regulatory Programs

Agricultural Marketing
Service

Fair Trade Practices
Program

Warehouse and
Commodity
Management
Division

PO Box 419205
Mail Stop 9148
Kansas City
Missouri, 64141-6205

Warehouse Operator:

RE: Forms to submit when applying for a Cotton Storage Agreement (CSA)

The forms necessary for approval to store cotton for the account of Commodity Credit Corporation (CCC) are available online at the website provided below. Please complete and return the applicable itemized forms. Executed copies will be furnished for your files upon approval.

1. WA-51-2, Financial Statement (USWA License) or WA-51 (CSA only)
2. CCC-49, Application for Approval
3. For new users, obtain eAuthentication Level 2 access which can be done through the COPS (Cotton Online Processing System) website at https://apps.fsa.usda.gov/COPS/splash/COPS_Alt_splash
4. Complete New Application Part 1 in COPS
5. CCC-823, Cotton Storage Agreement
6. CCC-823-1(T or A), Schedule of Rates
 - a. CCC-823-1T, for special Texas counties (See Exhibit 1)
 - b. CCC-823-1A, for all other counties
7. SF-LLL, Disclosure of Lobbying Activities
8. Copy of your current tariff
9. Contact EWR, Inc to create a customer account
10. Register your warehouse with the System for Award Management (SAM) database – SAM.gov (requires your Dun & Bradstreet account number.) Also requires a Commercial and Government Entity (CAGE) code. Your Warehouse must be registered in order to receive payments.
11. Dun & Bradstreet account number. DUNS number needed for payments
12. Lease Agreement (if applicable)
13. Copy of Corporate/Partnership/Operating Documents
14. KC-1622, Signature Authority (if applicable, see below)
 - ❖ All documents **must** be signed by the President, Vice-President, Secretary, Treasurer, Member or Partner. Any other signatures **will not** be accepted unless accompanied by a KC-1622, Signature Authority (listed above), authorizing such person to execute documents with CCC in connection with CCC Storage Agreements (or a resolution for that person or position is on file with WCMD).

If you are currently approved under the entity for which you are now applying for a CSA, it will not be necessary for you to submit another copy of your corporate documents or another financial statement. If any warehouse units are leased, we require a copy of the lease agreement (one year with option to renew is required).

An invoice for Application and Inspection Fees (A & I) may be sent at the time of approval. The amount of the fee is based on the capacity approved at your warehouse(s). You will be given 30 days to pay the A & I fee, after which time your warehouse may be removed until the fee is paid. If you apply for a US Warehouse Act license, Licensing Branch will collect the fees, leases, articles, partnership

agreements, the financial statement, etc. It will not be necessary for you to submit duplicate information.

Mail your documents to: USDA/AMS/FTPP/WCMD/LSCB
Beacon Facility Stop 9148
P. O. Box 419205
Kansas City, MO 64141-6205

Express Mail Address: USDA/AMS/FTPP/WCM/LSCB
(UPS/FEDEX) Beacon Facility Stop 9148
2312 East Bannister Road
Kansas City, MO 64131-3011

All forms can be scanned and e-mailed to warehousing@usda.gov

Upon receipt of your application package, an examination of your facility will be scheduled through the Warehouse and Commodity Management Division Examination Branch. The examiner will discuss further requirements for approval at that time.

If you desire more information, need to download forms, or have any questions, please visit our website <https://www.ams.usda.gov/services/warehouse/cotton-storage-agreement>

Application and Inspection Fees

Maximum Quantity to Which Fee Applies (B/C)	Fee Amount (\$)
2000	170
3000	255
4000	340
5000	425
6000	510
7000	595
8000	680
9000	765
10000	850
11000	935
12000	1020
13000	1105
14000	1190
15000	1275
16000	1360
17000	1445
18000	1530
19000	1615
> 19000	1700

If warehouse(s) is in one of the Texas counties listed below, complete form CCC-823-1T

TEXAS COUNTIES WITH JULY 1 RENEWALS

ANDERSON	GRIMES	MORRIS
ANGELINA	GREGG	NACOGDOCHES
ARANSAS	GUADALUPE	NAVARRO
ATASCOSA	HAMILTON	NUECES
AUSTIN	HARDIN	NEWTON
BASTROP	HARRIS	ORANGE
BEE	HARRISON	PANOLA
BELL	HARVARD	PARKER
BEXAR	HAYS	POLK
BOSQUE	HENDERSON	RAINS
BOWIE	HIDALGO	RED RIVER
BRAZORIA	HILL	REFUGIO
BRAZOS	HOOD	ROBERTSON
BROOKS	HOPKINS	ROCKWALL
BURLESON	HOUSTON	RUSK
BURNET	HUNT	SABINE
CALDWELL	JACKSON	SAN AUGUSTINE
CALHOUN	JASPER	SAN JACINTO
CAMERON	JEFFERSON	SAN PATRICIO
CAMP	JIM HOGG	SHELBY
CASS	JIM WELLS	SMITH
CHAMBERS	JOHNSON	SOMERVELL
CHEROKEE	KARNES	STARR
COLLIN	KAUFMAN	TARRANT
COLORADO	KENEDY	TITUS
COMAL	KINNEY	TRAVIS
CORYELL	KLEBERG	TRINITY
DALLAS	LAMAR	TYLER
DELTA	LAMPASAS	UPSHUR
DE WITT	LA SALLE	UVALDE
DENTON	LAVACA	VAN ZANDT
DIMMIT	LEE	VICTORIA
DUVAL	LEON	WALKER
ELLIS	LIBERTY	WALLER
FANNIN	LIMESTONE	WASHINGTON
FALLS	LIVE OAK	WEBB
FAYETTE	MADISON	WHARTON
FORT BEND	MARION	WILLIAMSON
FRANKLIN	MATAGORDA	WILLACY
FREESTONE	MAVERICK	WILSON
FRIO	MC LENNAN	WOOD
GALVESTON	MC MULLEN	ZAPATA
GOLIAD	MEDINA	ZAVALA
GONZALES	MILAN	
GRAYSON	MONTGOMERY	