

USDA Fruit & Vegetable Industry Advisory Committee Meeting
Agenda | May 9-10, 2019
Hyatt Regency Crystal City Hotel (Arlington, Virginia)
Fairfax Room

Schedule at a Glance:

	<u>Thursday May 9</u>	<u>Friday May 10</u>
MORNING	<ul style="list-style-type: none"> - Ethics Orientation - Call to Order - Introductions - Welcome - AMS Specialty Crops Program - Committee Leadership Overview - Committee Leadership Voting + Results - Oral + Written Public Comments 	<ul style="list-style-type: none"> - Call to Order - Workgroup Sessions - Workgroup Reports to Full Committee
AFTERNOON	<ul style="list-style-type: none"> - Overview of Workgroup Operations & Reporting - Establish Workgroups for FVIAC 2018-2020 - Audit Update - Food Safety Update - PACA Update - Open Discussion FVIAC Members - 	<ul style="list-style-type: none"> - Plan Follow-On Meetings - Other Business - Closing Remarks

Face-to-Face Meeting Format

- The Designated Federal Officer (DFO) calls the meeting to order and adjourns the meeting. The FVIAC Chair chairs the meeting. *The DFO will chair the first FVIAC meeting where the FVIAC Chair has not been elected.*
- USDA’s Agricultural Marketing Service (AMS) provides the FVIAC with updates.
- The FVIAC hears public comments, which are grouped by topic when possible, to facilitate review.
- FVIAC members present proposed workgroup agenda/objectives, reports and discussion documents, and discuss public comment.
- NOTE: Agenda items may be withdrawn, or votes postponed at the discretion of the Committee.
- There will be two 15-minute breaks (mid-morning & mid-afternoon) and a 75-minute lunch break mid-day.

Public Comments (Written and Oral)

- Members of the public wishing to speak at the meeting or who wish to arrange special accommodations should contact Designated Federal Officer Darrell Hughes at (202) 348-2576 or SCPFVIAC@ams.usda.gov.
- Comments and registrations to speak must be submitted by April 17, 2019.
- There are two (2) opportunities to provide oral comments to the Committee: One two (2) face-to-face meetings. Walk-in comment slots may become available on a first come-first served basis at the meeting, if the schedule allows.
- Each person may sign up for only one speaking slot. Commenters will be allowed a 2-minute time slot at the face-to-face meeting. Each commenter must state his/her name and affiliation for the record at the beginning of their comment.

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THURSDAY MAY 9, 2019	8:00 AM	Committee Ethics Orientation USDA Ethics Office
	8:30 AM	Call to order Agenda Overview for Day 1 Darrell Hughes, FVIAC, Designated Federal Officer (DFO)
	8:45 AM	Introductions Sonia Jimenez, Deputy Administrator, AMS Specialty Crops Program (SCP)
	9:15 AM	Welcome to DC Greg Ibach, Under Secretary, Marketing & Regulatory Program (MRP) Bruce Summers, Administrator, Agricultural Marketing Service (AMS)
	9:45 AM	AMS Specialty Crops Program Overview Sonia Jimenez, Deputy Administrator, SCP FVIAC Member Q&A (5 minutes)
	10:15 AM	Committee Leadership Overview Darrell Hughes, FVIAC, DFO
	10:30 AM	BREAK (15 min)
	10:45 AM	Committee Leadership Voting + Results Sonia Jimenez, Deputy Administrator, SCP
	11:15 AM	Oral + Written Public Comments
	12:00 PM	LUNCH (75 min)
	1:15 PM	Overview of Workgroup Operations & Reporting + Q&A from FVIAC Members Darrell Hughes, FVIAC, DFO
	1:25 PM	Establish Workgroups for FVIAC 2018-2020 + Select Workgroups Leads Darrell Hughes, FVIAC, DFO
	2:30 PM	BREAK (15 min)
	2:45 PM	Audit Update Committee Q&A
	3:15 PM	Food Safety Update Committee Q&A
	3:45 PM	PACA Update Committee Q&A
4:15 PM	Other Business and Closing Remarks	
5:00 PM	RECESS	

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FRIDAY MAY 10, 2019	8:00 AM	Call to order, Agenda Overview for Day 2 Darrell Hughes, FVIAC, DFO
	8:05 AM	Workgroup Sessions FVIAC members to develop agenda/objectives/start discussions for each workgroup
	10:00 AM	BREAK (15 min)
	10:15 AM	Continue Workgroup Sessions
	11:15 AM	Workgroup Reports to Full Committee FVIAC Chair
	12:15 AM	Schedule Follow-Up Teleconference Workgroup Meetings + Full Committee Meeting Darrell Hughes, FVIAC, DFO
	12:45 AM	Other Business and Closing Remarks
	1:00 PM	ADJOURN

Meeting Minutes

- The FVIAC Chair must certify meeting minutes within 90 days.
- Information about Committee meetings, is available on AMS' FVIAC home page:
<https://www.ams.usda.gov/about-ams/facas-advisory-councils/fviac>