

# Instructions for KC-1230

## ***AGENT AGREEMENT***

This is an agreement between the warehouse operators and the Commodity Credit Corporation to recognize another party as agent for the warehouse without limiting the responsibilities of the warehouse operator under a CCC Storage Agreement.

Submit the original of the completed form in hard copy or facsimile to the Kansas City Commodity Office, P.O. Box 419205, Stop 8748, Kansas City, MO 64141-6205; FAX 816-926-1426. For questions or assistance, contact Commodity Management Division, Storage Contract Branch at 816-926-6446.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

***Warehouse Operators must complete Items 1 through 6.***

### *Items 1-6*

<b>Fld Name / Item No.</b>	<b>Instruction</b>
1 Agent Name	Enter the name of the agent.
2 Warehouse Name	Enter the name of the warehouse.
3 Storage Agreement Number	Enter the number for the warehouse operator's Storage Agreement Number.
4 Warehouse Code No.	Enter the warehouse code number assigned by CCC. If this Agent Agreement applies to multiple codes, attach a list.
5 A – D Warehouse Signature	Item 5A. Enter the name of the warehouse (company). Item 5B. Enter the City, State, and ZIP code of the warehouse. Item 5C. Enter the signature of an authorized individual, i.e., corporate officer, partner, member, or proprietor signing for the warehouse operator. Item 5D. Enter the title of the person signing for the warehouse operator.
6 A – D Agent Signature	Item 6A. Enter the name of the agent (company). Item 6B. Enter the City, State, and ZIP code of the agent.

<b>Fld Name / Item No.</b>	<b>Instruction</b>
	Item 6C. Enter the signature of an authorized individual signing for the agent.  Item 6D. Enter the title of the person signing for the agent.

Items 7A&B for CCC use only.