**USDA Local Food Purchase Assistance Program (LFPA25) Performance Progress Report**

This template only applies to LFPA25 awards made in FY2025. LFPA cooperators will complete the performance progress report on a quarterly basis. The performance progress report is a description of activities accomplished over the reporting period.

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| **Organization Name:**  Click or tap here to enter text. |
| **Year and Quarter:**  Click or tap here to enter text.  (Q1: Jan-Mar, Q2: Apr-Jun, Q3: Jul-Sept, Q4: Oct-Dec) |
| **Value of Purchases:**   1. Total Value of Purchases to Date: Click or tap here to enter text. 2. Value of Purchases from Historically Underserved Producers to Date: Click or tap here to enter text. 3. Value of Purchases from Small Businesses to Date: Click or tap here to enter text. |
| **Number of Producers:**   1. Total Number of Unique Producers Purchased from to Date: Click or tap here to enter text. 2. Total Number of Unique Historically Underserved Producers Purchased from to Date: Click or tap here to enter text. 3. Total Number of Unique Small Businesses Purchased from to Date: Click or tap here to enter text. |
| **Value and Number of Distributions:**   1. Total Value of Food Distributions to Date: Click or tap here to enter text. 2. Total Number of Unique Locations Distributing Food to Date: Click or tap here to enter text. |
| **Certification:** All products purchased are domestic and meet the LFPA definition for “Local and Regional Food” and “Unprocessed/Minimally Processed Food”.  Yes No |
| **Performance Progress Report Narrative**:  The performance progress report must include a written narrative of activities accomplished over the previous quarter, including:   * Summary of progress completed during the reporting period * Deviations from the proposed project plan * Difficulties encountered * Solutions developed to overcome difficulties * Major planned activities for the next quarter * Optional: Success stories and lessons learned   Click or tap here to enter text. |