

ePACA Portal - First Time Users for New License or Complaint Submissions

If you've never logged in to the ePACA Portal, you will first need to get a USDA eAuthentication account.

Go to the eAuthentication registration page at:
<https://www.eauth.usda.gov/eauth/b/usda/registration>

- Choose "Customer", Click "Continue" button, follow the instructions to submit the required information (email);
- You will receive an e-mail to activate your eAuth account. Once you've activated your eAuth account, you can login to the ePACA Portal with your username and password.

New Business Entity Registration

1. Login to the USDA eAuthentication page by entering your User ID and password, and clicking on the LOGIN button.

****Use the Google Chrome web browser when using the ePACA Portal.**

If you do not have Chrome on your computer, you can download it here:

<https://www.google.com/chrome/>

Go to the ePACA Portal website at this link: <https://apps.mrp.usda.gov/epaca>

The screenshot shows the USDA eAuthentication Login page. The page has a header with the USDA logo and navigation links: Home, About eAuthentication, Help, Contact Us, and Find an LPA. Below the header is a banner image with the text "login: Password". The main content area is titled "eAuthentication Login" and contains two main sections: "LincPass (PIV)" and "User ID & Password". The "LincPass (PIV)" section has a button that says "CLICK HERE TO LOG IN WITH YOUR LincPass (PIV)". The "User ID & Password" section has input fields for "User ID:" and "Password:", a "REGISTER" button, a "LOGIN" button (circled in red), and a "Change my Password" link. Below these sections is a "WARNING" section with the text: "Upon Login You Agree to the Following Information: You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this".

2. You will see a screen to “Add Entity to your account.”

If you have never held a PACA license, select “No” for the first question and enter:

- Name of Business
- City
- State

3. You will then be brought to your ePACA Portal business page, where you can access online services to submit a new license application or file a complaint.